

Salto Gymnastics Gym/Multi-Purpose Room Request Form

Client Info (Name): _____

Address: _____

Phone: (Day) _____ (Evening) _____ Postal Code: _____

Email address: _____

Birthday Party Rental

Name of Birthday Child _____ Age _____ (After birthday)

Number of Children (circle): 1-10 11-16 17-21

Age Group of Children attending Party _____ to _____

*If numbers change
we require a
minimum 14 days
notice

Date Request Made & Submitted: _____

1st choice: _____ / _____ 2nd Choice: _____ / _____
date time date time

Gym Rental

Date: _____ Time: _____ Purpose of Rental: _____

Number of Participants _____ Age of Participants: _____

Number of Available Supervisors _____

Multi - Purpose Room Rental

Date: _____ Time: _____

Purpose of rental: _____

Paper supplies required (\$5.00 extra) Yes / No \$25.00 Damage Deposit Enclosed Yes / No

Office Use Only:

Cash Cheque

Credit Card Visa Mastercard American Express # _____ Exp _____ / _____

Rec # _____

Initial _____

Salto Gymnastics Club Birthday Party Rental Agreement

The following terms must be read, understood and agreed to upon booking a birthday party at Salto:

BOOKING:

- All parties must be PAID IN FULL by cheque or cash within 24 hours of booking. Spots will be released if payment is not received.
- Please book your party for the total number of participants that will be attending. Your number must include all children under 18 and old enough to be moving around on the gym floor in any way. All children under the age of 4 MUST be actively supervised by an adult in no more than a 2: 1 ratio.
- Salto requires a MINIMUM OF 14 DAYS NOTICE to increase or decrease the number of participants. No refunds will be given if the number is reduced with less than 2 weeks notice. Only children paid for will be allowed to participate. Example: If you pay for 1-10 children and 12 attend the party, 2 children will NOT BE ALLOWED TO PARTICIPATE. Please book for the maximum number of attendees possible to avoid putting children in this situation.

INITIAL: _____

GYM:

- It is your responsibility to ensure that all participants are dressed appropriately for a party at the gym. Shorts, trackpants, leggings, sweatpants etc and t-shirts are best. No snaps, buckles, zippers etc that could catch on equipment. Long hair should be tied back completely off the face and neck. Children will participate in bare feet. All warts, cuts etc must be covered by athletic tape.
- Parties are NOT private gym bookings. In most instances, there will be 1-3 classes going on at the same time as the party. However the 5 recreational rotations (vault, bars, beam, floor and trampoline) will ALWAYS be available for your use.

INITIAL: _____

PARTY ROOM:

- Parties are booked back to back, so please utilize the utility carts provided to ensure all of your party supplies (and participants!) are in and out of the room on time.
- You are free to bring in any food and decorations you please (except peanut products of course!). PLEASE REMOVE ALL ITEMS YOU BRING IN.
- Cleaning products and brooms are provided. You are responsible to sweep up and wipe down the room to leave it as you have found it. Please use the garbage cans and recycling containers provided.

INITIAL: _____